eEHX Best Practices:

1. Search eEHX prior to creating a new patient.
2. Import the patient if the demographics have been confirmed.
   - This allows you to have instant access to the patient’s chart prior to the visit under the referral policy.
3. Be sure to still collect the consent when the patient’s arrives.

   NOTE: Be sure to update the consent date when importing.
   - Go to the patient’s HUB and select eEHX Consent to update.
4. To view the Patient’s eHealthSummary in eEHX, 
   a. Select the eEHX tab on the right chart panel
   b. Then the orange bar.

5. To view a locked progress note, click graph icon.
6. Non-eCW progress notes can be found in the document section in eEHX.
   a. Select Documents.
   b. Select the progress note.