

| Agenda Item | Discussion | Decision/Action/Goal | Assigned to | Due |
|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------|------------|
| Presentation | Presenter this month was Sonja Ganger, BSN, RN, Director of Patient Access/Supplies, Certified Privacy Officer. Sonja just recently returned from a HIPAA conference when she trained and was certified as a Privacy Officer and came to share with us important updates and information on HIPAA and privacy in healthcare. | | | |
| | Sonja had an informative power point presentation that outlined HIPAA. The three components are Privacy, Security and Transactions. She discussed the Federal vs State laws and explained that federal laws trump the state laws unless the state laws are more restrictive when it comes to privacy - whichever gives the greatest protection for the patient. | | | |
| | There are 18 different elements that can be used as patient identifiers and any "1" identifier if disclosed can be a violation. | | | |
| | WSMC Compliance Officer is Diane Valley. HIPAA violations should be reported to her using the VOICE system. | | | |
| | Sonja discussed uses and disclosures allowed fall into 3 categories Treatment, Payment and Operations and highlighted specifics of each. | | | |
| | Sonja also gave real-life scenarios and those present were quizzed on their understanding. | | | |
| | The meeting concluded with an extended question and answer period. | | | |
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| Adjourn | The meeting was adjourned at 1:00 p.m. , but discussion went on for those who could stay until 2:00 p.m. | | | |
| Next Meeting | December 21, 2016 | | | |