

Manistee PAAC, 2-17-16

Agenda Item	Discussion	Decision/Action/Goal	Assigned to	Due
Review/Approve minutes				
Review action items				
Presentation	<p>Presenter this month was Sonja Ganger, BSN, RN, Director of Patient Access and Materials Management, West Shore Medical Center. Sonja presented on HIPAA updates and reporting requirements.</p>			
	<p>She discussed the need to report violations promptly. A shift in the last year has been away from a patient needing to prove that someone violated their HIPAA to the medical organization having to prove they did not violate HIPAA.</p>			
	<p>Sonja discussed steps the medical offices and the hospital must take to ensure that we protect patient information. This includes the NPS standard of two patient identifiers whenever you are dealing with patients. Also, limiting access to patient information needed for your job only and not seeking additional information that has no bearing on what you are doing for the patient.</p>			
	<p>Those present at the meeting brought specific questions and examples to Sonja and she was able to give clear guidance.</p>			
	<p>Feedback after the meeting has been excellent, with staff reporting a better awareness of what steps we can all take to protect our patients' privacy.</p>			

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Adjourn	The meeting was adjourned at 1:00 p.m.			
<b>Next Meeting</b>	<b>March 16, 2016</b>			