

Agenda Item	Discussion	Decision/Action/Goal	Assigned to	Due
Review/Approve minutes				
Review action items				
Presentation	Presenter today was Christine Lewis-Demaagd, Area Manager for Healthport Technologies, one of the largest medical records copy services in the country. Christine went over how to validate a request for records and what a proper authorization form must include. She also discussed how to handle subpoenas and court orders.			
	WSMC-Physician Services utilizes Healthport record retrieval services. Christine explained to the other offices present how their services work, at no cost to the practice.			
	The floor was then opened for questions and Christine was very helpful answering everyone's concerns and inquiries.			
	At the conclusion of the meeting, we asked for suggestion for upcoming topics. We also announced that the October meeting was already planned with Richard Tucker, a retired DEA agent and consultant with The Drug Education Consulting Group, coming to discuss all issues related to drugs of choice, controlled substances, etc. We are encouraging a large turn-out for his talk, including providers if possible, as he is a dynamic speaker.			
Adjourn	The meeting was adjourned at 1:00 p.m.			
Next Meeting	September 17, 2014			