

Agenda Item	Discussion	Decision/Action/Goal	Assigned to	Due
Presentation	This month's presenter was Tom LaVelle, from MHMH-Lab			
	Tom discussed information needed to make sure orders were valid before sending to lab			
	Tom listed five things that must be on the order: Patient name, birthdate, tests that are ordered, correct ICD 10 codes, Signature and date order was written			
	Tom discussed what an ABN (Advance Beneficiary Notice) is and what the three options patients are given when signing the form			
	<p>The three options on the ABN are:</p> <ol style="list-style-type: none"> 1. The patient wants the test. Medicare is billed and patient has the option to Appeal. 2. The patient wants the test but does not want Medicare billed and does not have the option to Appeal. 3. The patient refuses to have test done. 			
	Tom discussed the process of having orders from multiple providers and the process in which the results are sent to the provider			
	Tom discussed the lab draws that should and should not be drawn in the office. States office staff can call the lab for any questions they may have			
	Tom concluded with time for questions			
Adjourn	The meeting was adjourned at 1:10 p.m.			
Next Meeting	March 21, 2018			