

**Return all originals to the patient.****AMD/DPOAH**

- *Documents under this category include:*
  - Advance Directives
  - Five Wishes Booklets
  - Patient Advocate Designation Forms
  - Living Will
  - Durable Powers of Attorney for Healthcare
- *Document Requirements:*
  - Must have patient signature
    - 2 witness signatures to the patients signature
  - Patient advocate acceptance signatures

**Mi-POST/DNR**

- *Documents under this category Include:*
  - Michigan Do Not Resuscitate Order
  - Mi-POST Order
- *Document Requirements:*
  - Patient, Patient Advocate, or Guardian signature
    - 2 witness signatures to the above signature
      - \*January 1, 2020 the new Mi-POST orders will no longer require witness signatures
  - Physician signature

**Letters of Guardianship/Capacity**

- Documents Under this category include:
  - Activation of DPOAH/AD forms
  - Letters of Guardianship
  - Termination/Modification of guardianship
  - Physician Letter of Incapacitation
  - Custody and Adoption Papers
    - Also includes Letters from DHHS or Foster Care Agency-giving rights to foster parents.
- *Document Requirements:*
  - Must have physician/judge signatures

**Storing ACP documents**

Store a copy in the electronic medical record of the Primary Care Provider

Send a copy to Munson Medical Center's Health Information Management Department via fax, email or mail:

- 1) Email to [MMC-HIM-AMD@mhc.net](mailto:MMC-HIM-AMD@mhc.net)
- 2) Or fax to 231-935-6146 or 231-935-6615
- 3) Or interoffice mail to Munson Medical Center: Health Information Management Department