

## **Health Focus “Conditions” Report**

### User Instructions

Accurate diagnosis coding is an integral part of patient risk assessment, and patient risk factors are used by payers (i.e., CMS, BCBSM, Priority Health) to set benchmarks for population health care costs. Inaccurate or incomplete diagnosis coding can result in inaccurate, and possibly unattainable, cost benchmarks and potential loss of shared savings for providers participating in risk-based payment models [e.g., NPO-CIN Direct Contract Entity (DCE), Blue Cross Blue Shield Risk-Based Contracting Entity (Blueprint)].

To accurately depict the health of a patient and population, providers must submit ICD-10 codes identifying every active diagnosis, for every patient, each calendar year. Providers caring for Medicare patients may be familiar with the payer-based programs that have evolved to assist with this task (e.g., Blue Cross Blue Shield Advantasure, Priority Health AHA).

In response to suggestions from NPO providers, Health Focus has configured a report to assist with this coding task for all patients. This patient-specific “Conditions” report lists diagnoses, from major HCC and general chronic disease categories, which have been assessed, for the patient, within the previous three years. The report also indicates if each diagnosis has been assessed in the current calendar year.

**Please note:** This report is intended for informational and internal practice use only. Providers are not required to act on the information provided, and reports should not be returned to NPO. This is a tool, meant to assist providers with identifying diagnoses that have been, and may still need to be, assessed in the current calendar year. Providers should code only those diagnoses for which they agree are relevant and active for the patient.

Instructions for generating the Conditions report in Health Focus are given below. Screenshots were generated in a demo system with fictional patients, so no actual patient PHI is shown. Please direct any questions, concerns, or feedback to NPO ([support@npoinc.org](mailto:support@npoinc.org) or 231-421-8505).

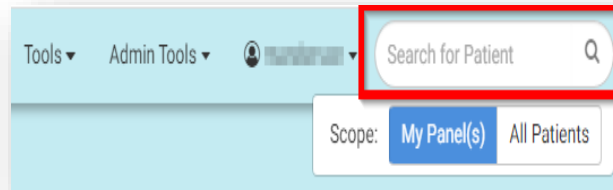
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This document contains the following instructions for generating and exporting the Conditions report in Health Focus:

- Generating a Report for a Single Patient Pages 2-5
- Generating Reports for Multiple Patients Pages 6-14

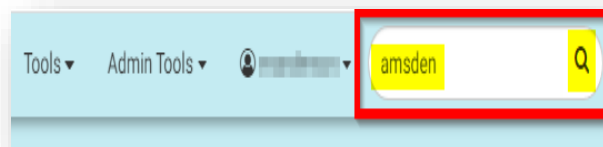
## Generating a Report for a Single Patient

This section describes how to generate and print/download a single Conditions report for a unique patient

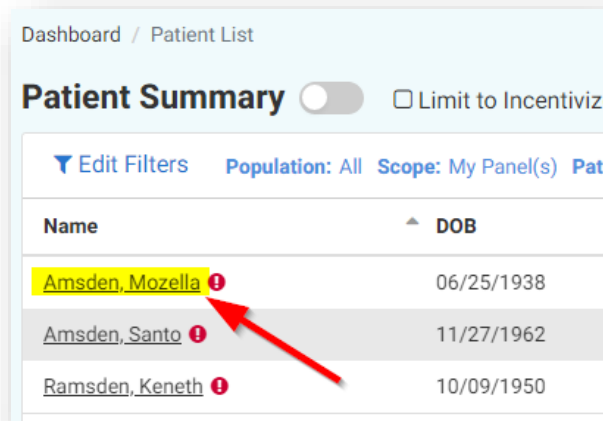


1. From within Health Focus, **locate the patient search field**

*Hint: You will find it in the top, right-hand corner of any page in Health Focus*

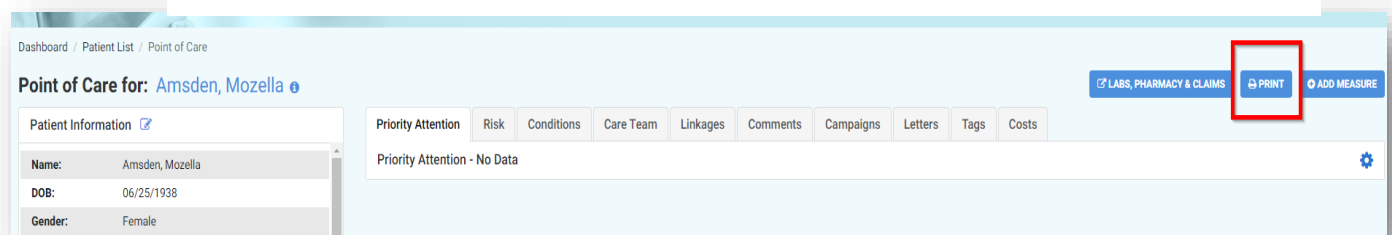


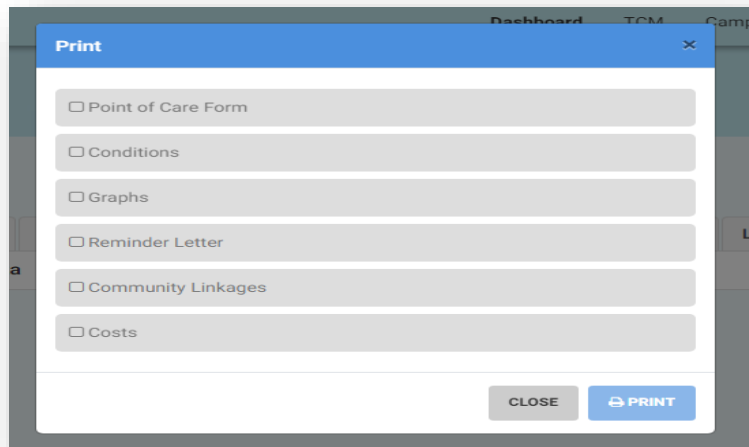
2. **Type the patient’s first or last name** in the search field
3. **Click the Search icon** (magnifying glass) to generate a (text-matched) list of patients



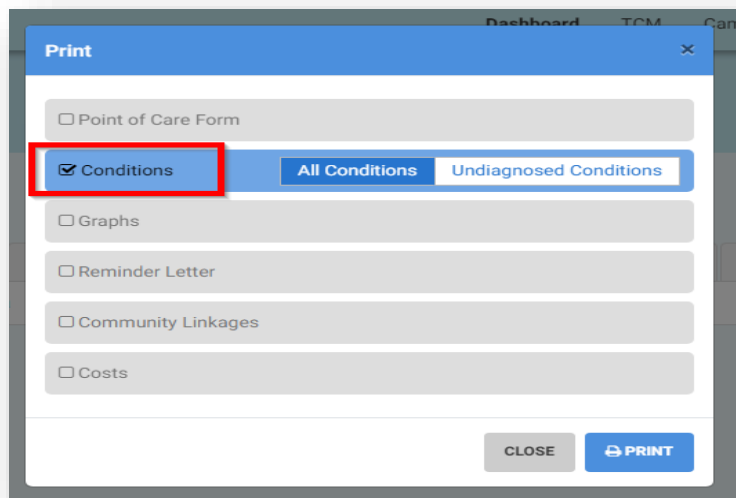
4. **Click on the patient’s name** to access the Point of Care page

5. **Click the “Print” button** at the top of the Point of Care page (below)

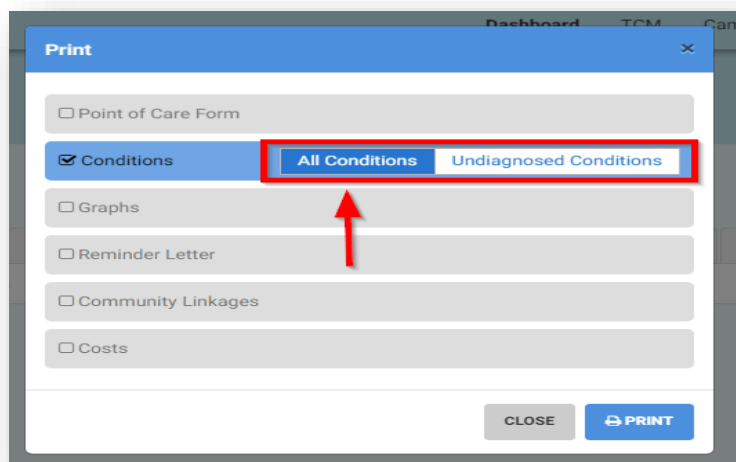




6. The “Print” window (left) appears



7. Check the “Conditions” box



8. Select the type of Conditions to display by clicking the appropriate tab

- Select “**All Conditions**” to display diagnoses that have, or have not yet been, assessed in the current calendar year
- Select “**Undiagnosed Conditions**” to display only those diagnoses not yet assessed in the current calendar year

*In the example, left, “All Conditions” has been selected*

## Health Focus “Conditions” Report

The image shows a 'Print' dialog box with a blue header and a close button (X) in the top right corner. Inside the dialog, there are several sections with checkboxes: 'Point of Care Form' (unchecked), 'Conditions' (checked), 'Graphs' (unchecked), 'Reminder Letter' (unchecked), 'Community Linkages' (unchecked), and 'Costs' (unchecked). The 'Conditions' section has two sub-tabs: 'All Conditions' (selected) and 'Undiagnosed Conditions'. At the bottom right of the dialog, there are two buttons: a grey 'CLOSE' button and a blue 'PRINT' button with a printer icon, which is highlighted with a red rectangle.

9. Click “Print”

The image shows a patient information screen with a light blue header. The breadcrumb trail is 'Dashboard / Patient List / Point of Care'. The main heading is 'Point of Care for: Amsden, Mozella'. Below this is a 'Patient Information' section with a list of fields: Name (Amsden, Mozella), DOB (06/25/1938), Gender (Female), Orientation, Address (1938 Amsden, Ypsilanti, MI, 48197), Tel: ((734) 193 - 8062), Race / Ethnicity, PCP (Kordish, Kenneth), and Coverage (MIHIN-ADT (EMR) [19380625, 888ecb798ecd9a39cd2c1a2e8a17d2a2] From 08/14/2021 CM Incentive: No). To the right is a 'Priority Attention' section with 'HCC Conditions' (Breast, Prostate, Major Head Injury, Vascular Disease) and 'General Conditions' (Hypertension, Lipid Metabolism, Joint Arthrosis). At the bottom, there is a 'Visit' section with a 'Patient Provider Partnership' table. The table has two columns: 'Name' and 'Compliance'. The first row shows a PDF file icon, the name 'conditions\_Mozell...pdf', and a dropdown arrow, which is highlighted with a red rectangle.

10. The report will generate.

- When complete, a PDF file appears in the bottom, left-hand corner of the screen
- To open, double-click on the PDF file

## Health Focus “Conditions” Report

**MOZELLA AMSDEN**  
 DOB: 06/25/1938 (age: 83y 7m 2d)  
 Gender: Female  
 Orientation: Female  
 Race/Ethnicity: Race/Ethnicity  
 Address: 1938 Amsden, Ypsilanti, MI  
 Phone: (734)193-8062  
 Tags: Tags

Payer: MIHIN-ADT  
 ID: 19380625, 888ecb798ecf9a39cd2c1a2, e8a17d2a2  
 Eligibility: 08/14/2021 to 12/31/9999  
 PCP: Kordish, Kenneth  
 CM Incentive: No

**HCC Conditions**

Met	Condition	HCC Weight	Code	Description	Context	Provider	Last Identified
<input checked="" type="checkbox"/>	Breast, Prostate, and Other Cancers and Tumors	0.158	C50B12	Malignant neoplasm of unspecified site of left female breast	P	Kordish, Kenneth	12/01/2021
<input type="checkbox"/>	Major Head Injury	0.167	S0230X B	Fracture of orbital floor, unspecified side, 7thB	P	Demaria, Valerie	07/16/2019
<input type="checkbox"/>	Vascular Disease	0.306	I739	Peripheral vascular disease, unspecified	P	Zuska, Matthew	06/10/2019

**General Conditions**

Met	Condition	Code	Description	Context	Provider	Last Identified
<input type="checkbox"/>	Joint Arthritis	M1990	Unspecified osteoarthritis, unspecified site	P	Demaria, Valerie	07/16/2019
<input type="checkbox"/>	Chronic Low Back Pain	M542	Cervicalgia	P	Goldie, Paola	07/12/2019
<input checked="" type="checkbox"/>	Lipid Metabolism Disorder	E785	Hyperlipidemia, unspecified	P	Bacca, Tadi	01/18/2021
<input checked="" type="checkbox"/>	Hypertension	I10	Essential (primary) hypertension	P	Kordish, Kenneth	12/01/2021

11. The patient’s “Conditions” report displays. Both HCC and General diagnoses display, as applicable

- If “**All Conditions**” was selected (step 8, above)
  - ❖ Diagnoses both assessed and not assessed in the current calendar year display (See example, left)
  - ❖ Checked boxes (teal arrows) identify diagnoses that have already been assessed in the current calendar year
  - ❖ Open boxes (red arrows) identify diagnoses that have not yet been assessed in the current calendar year

**MOZELLA AMSDEN**  
 DOB: 06/25/1938 (age: 83y 7m 9d)  
 Gender: Female  
 Orientation: Female  
 Race/Ethnicity: Race/Ethnicity  
 Address: 1938 Amsden, Ypsilanti, MI  
 Phone: (734)193-8062  
 Tags: Tags

Payer: MIHIN-ADT  
 ID: 888ecb798ecf9a39cd2c1a2, e8a17d2a2, 19380625  
 Eligibility: 08/14/2021 to 12/31/9999  
 PCP: Kordish, Kenneth  
 CM Incentive: No

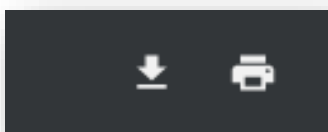
**HCC Conditions**

Met	Condition	HCC Weight	Code	Description	Context	Provider	Last Identified
<input type="checkbox"/>	Major Head Injury	0.167	S0230X B	Fracture of orbital floor, unspecified side, 7thB	P	Demaria, Valerie	07/16/2019
<input type="checkbox"/>	Vascular Disease	0.306	I739	Peripheral vascular disease, unspecified	P	Zuska, Matthew	06/10/2019

**General Conditions**

Met	Condition	Code	Description	Context	Provider	Last Identified
<input type="checkbox"/>	Joint Arthritis	M1990	Unspecified osteoarthritis, unspecified site	P	Demaria, Valerie	07/16/2019
<input type="checkbox"/>	Chronic Low Back Pain	M542	Cervicalgia	P	Goldie, Paola	07/12/2019

- If “**Undiagnosed Conditions**” was selected (step 8, above)
  - ❖ Only diagnoses not yet assessed in the current calendar year display (See example, left)
  - ❖ Open boxes (red arrows) identify the unassessed diagnoses



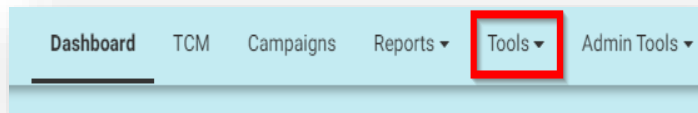
12. Click the “Download” or “Print” icon (top, right-hand corner of screen) to print a paper copy, or download an electronic copy, of the report

## Generating Reports for Multiple Patients

This section describes how to generate and print/download a batch of reports for a selected group of patients

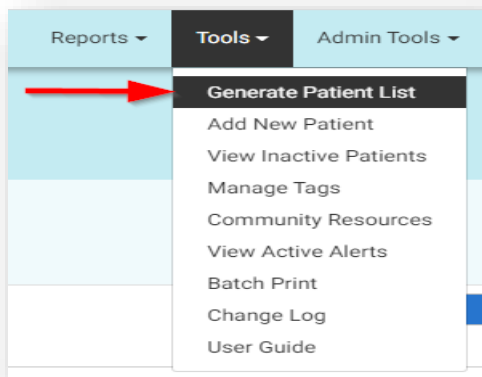
1. **Create a list of patients** for which to generate the Conditions report. There are two ways to do this:
  - A. Generate a criteria-specific patient list (using filters)
  - B. Manually add patients to create a list

### A. Generate a Criteria-Specific Patient List



- ❖ From within Health Focus, **locate the Tools tab**

*Hint: You will find it in the menu bar at the top of any page in Health Focus*



- ❖ Click on “Tools”

- ❖ Select “Generate Patient List” from the drop-down menu that displays

 A screenshot of the 'Generate Patient List' form. The form contains numerous filter fields organized into sections: 'Patient Name / Contract #', 'Gender', 'Discontinued', 'DOB From', 'DOB To', 'Primary Care Provider(s)', 'Practice (HMO)', 'Tags', 'Population', 'Physician(s)', 'Product(s)', 'CM Incentive', 'Care Management', 'Care Manager(s)', 'Acute Encounters', 'HCC Conditions', 'Measure Last Service From', 'Measure Last Service To', 'General Conditions', 'Risk Rank(s)', 'Patient Last Service From', 'Patient Last Service To', 'Risk Type(s)', 'Measures', 'Next Appointment Date From', 'Next Appointment Date To', 'Measure Compliance', and 'Scope'. At the bottom right, there are 'Clear' and 'Generate' buttons.

- ❖ The “Generate Patient List” screen (left) displays

The screenshot shows the 'Generate Patient List' form. Several filters are highlighted with red and yellow boxes to indicate where to click. The 'Practice Unit(s)' dropdown is highlighted in red and contains 'Bauman Medical'. The 'General Conditions' dropdown is highlighted in red and contains a list of conditions including 'Chronic Ischemic Heart Disease', 'Chronic Low Back Pain', 'Depression', 'Diabetes Mellitus', 'Hypertension', 'Joint Arthritis', and 'Lipid Metabolism Disorder'. The 'Next Appointment Date' dropdown is highlighted in red and contains 'Upcoming Week'. The 'Generate' button is highlighted in yellow.

## ❖ Set desired filters

- ✓ Click the carat associated with the filter (yellow highlights)
- ✓ Select one or more options from the drop-down menu that displays

*In the example, left, the practice (Bauman Medical) is generating a list of diabetic patients with next appointments\* scheduled for the upcoming week*

*\*The appointment filters are currently functional for eCW practices. Health Focus is working towards enabling this feature for all practices*

The screenshot shows the 'Generate Patient List' form with the 'Generate' button highlighted in red. The 'Practice Unit(s)' dropdown is set to 'Bauman Medical'. The 'General Conditions' dropdown is set to 'Diabetes Mellitus'. The 'Next Appointment Date' dropdown is set to 'Upcoming Week'. The 'Generate' button is highlighted in red.

## ❖ Click “Generate”

## Health Focus “Conditions” Report

Dashboard / Patient List

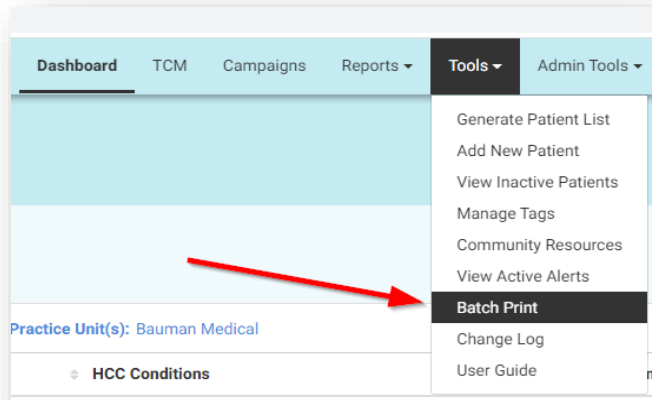
**Patient Summary** ☐ Limit to Incentivized Patients

▼ Edit Filters Deceased: No Population: All Next Appointment Date: Upcoming Week General Conditions: Diabetes Mellitus Scope:

Name	DOB	Practice
Breen, Jamee	06/15/1994	Bauman Medical
Casterline, Eden	05/09/1964	Bauman Medical
Centanni, Horacio	12/29/1988	Bauman Medical
Cosico, Donte	08/20/1978	Bauman Medical
Cottengim, Alec	03/02/1948	Bauman Medical
Duman, Vicente	04/23/1968	Bauman Medical
Ellerbusch, Wynona	01/11/1957	Bauman Medical
Fassler, Abe	12/17/1949	Bauman Medical
Ferrato, Elmer	12/30/1966	Bauman Medical
Giguere, Tamar	07/25/1969	Bauman Medical
Hainsworth, Renaldo	04/17/1962	Bauman Medical
Kardux, Christian	12/01/1960	Bauman Medical
Lournea, Gilberto	08/17/1990	Bauman Medical
Paxton, Chuck	06/05/1975	Bauman Medical
Puchalla, Alex	12/12/1952	Bauman Medical
Rastetter, Levi	05/14/1957	Bauman Medical

❖ The patient list displays

*In the example, left, the patients listed have a diagnosis of Diabetes and an appointment scheduled in the upcoming week*



❖ Click on “Tools” again

❖ Select “Batch Print”

**Batch Print**

Please select patients to print

Select...

**Patients to be printed** Remove All

- Breen, Jamee (06/15/1994, Female)
- Casterline, Eden (05/09/1964, Female)
- Centanni, Horacio (12/29/1988, Male)
- Cosico, Donte (08/20/1978, Male)
- Cottengim, Alec (03/02/1948, Male)
- Duman, Vicente (04/23/1968, Male)
- Ellerbusch, Wynona (01/11/1957, Female)
- Fassler, Abe (12/17/1949, Male)

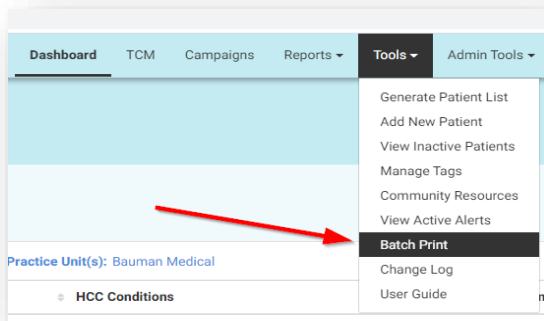
☒ Print all reports together in a single pdf  
☐ Download individual report pdfs in a zip file

CLOSE PRINT

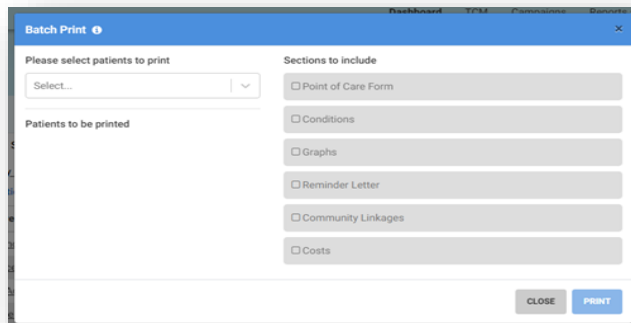
❖ The patient list is loaded in the “Batch Print” window



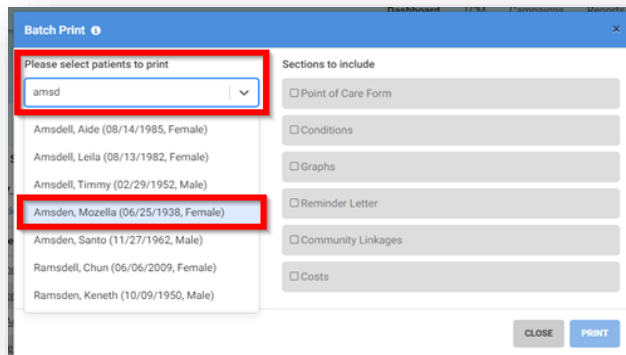
## B. Manually Add Patients to Create a List



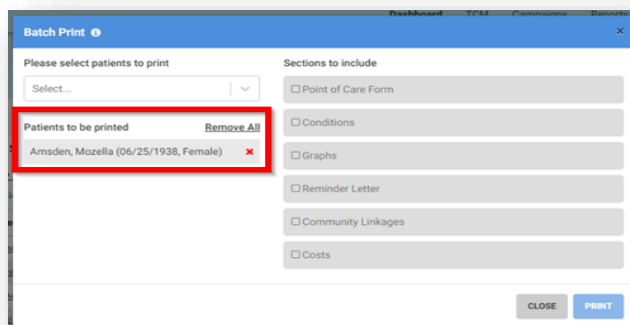
- Click on “Tools”
- Select “Batch Print”



- The “Batch Print” window (*left*) displays



- Begin typing the patient’s first or last name in the search bar
- Find the desired patient in the list that displays
- Click on the patient’s name to select the patient



- The patient’s name is added to the list of “Patients to be printed”

**Batch Print**

Please select patients to print

chrisp

- Chrispen, Arnold (01/14/1991, Male)
- Chrispen, Karisa (12/10/1979, Female)
- Chrisp, Gilbert (11/13/1949, Male)
- Chrispin, Arnoldo (01/04/1945, Male)**
- Chrisp, Jerold (08/06/2003, Male)
- Chrisp, Octavio (03/05/1992, Male)

Sections to include

- ☐ Point of Care Form
- ☐ Conditions
- ☐ Graphs
- ☐ Reminder Letter
- ☐ Community Linkages
- ☐ Costs

CLOSE PRINT

- **Begin typing the first or last name of the next patient in the search field**
- **Find and select the next patient to add the name to the list**

*In the example, left, a second patient has been selected*

**Batch Print**

Please select patients to print

golom

- Golombecki, Gerry (02/03/2003, Male)
- Golombecki, Yahaira (05/02/1999, Female)
- Golombek, Hang (11/08/1952, Female)**
- Golomb, Jack (06/14/2000, Male)
- Golom, Carol (12/25/1997, Male)

Sections to include

- ☐ Point of Care Form
- ☐ Conditions
- ☐ Graphs
- ☐ Reminder Letter
- ☐ Community Linkages
- ☐ Costs

☒ Print all reports together in a single pdf  
☐ Download individual report pdfs in a zip file

CLOSE PRINT

- **Repeat the process until all desired patients have been selected**

*In the example, left, a third and final patient has been selected*

**Batch Print**

Please select patients to print

Select...

Patients to be printed Remove All

- Arnsden, Mozella (06/25/1938, Female) ✕
- Chrispin, Arnoldo (01/04/1945, Male) ✕
- Golombek, Hang (11/08/1952, Female) ✕

Sections to include

- ☐ Point of Care Form
- ☐ Conditions
- ☐ Graphs
- ☐ Reminder Letter
- ☐ Community Linkages
- ☐ Costs

☒ Print all reports together in a single pdf  
☐ Download individual report pdfs in a zip file

CLOSE PRINT

- **Click anywhere in the window to reveal the final list of “Patients to be printed”**

*In the example, left, the list contains the names of the three patients selected, as above*

## Health Focus “Conditions” Report

The screenshot shows the 'Batch Print' window. On the left, under 'Patients to be printed', there is a list of three patients: Amsden, Mozella (06/25/1938, Female), Chrispin, Arnoldo (01/04/1945, Male), and Golombek, Hang (11/08/1952, Female). Each patient name has a red 'x' icon to its right. Above this list is a 'Select...' dropdown and a 'Remove All' link. On the right, under 'Sections to include', there is a list of checkboxes: 'Point of Care Form', 'Conditions', 'Graphs', 'Reminder Letter', 'Community Linkages', and 'Costs'. The 'Conditions' checkbox is checked and highlighted with a red rectangle. At the bottom left, there are two radio buttons: 'Print all reports together in a single pdf' (selected) and 'Download individual report pdfs in a zip file'. At the bottom right, there are 'CLOSE' and 'PRINT' buttons.

2. Once a patient list has been generated and displayed in the Batch Print window, **check the “Conditions” box**

This screenshot is similar to the previous one, but it shows the 'Conditions' checkbox checked. Below the checkbox, there are two buttons: 'All Conditions' and 'Undiagnosed Conditions'. The 'All Conditions' button is highlighted with a red rectangle and a red arrow points to it. The rest of the interface is the same as the previous screenshot.

3. **Select which type of conditions to display**

- Select **“All Conditions”** to display diagnoses both assessed and not assessed in the current calendar year
- Select **“Undiagnosed Conditions”** to display only those diagnoses not yet assessed in the current calendar year

*In this example, left, “All Conditions” has been selected*

4. **Select the desired output format for the report**

This screenshot is similar to the previous ones, but it shows the 'Print all reports together in a single pdf' radio button selected and highlighted with a red rectangle. A red arrow points to this button. The 'All Conditions' button is still highlighted in the previous step. The rest of the interface is the same as the previous screenshots.

- Select **“Print all reports together in a single PDF”** to generate a printable PDF containing a string of reports
- Select **“Download individual report pdfs in a zip file”** to automatically save an electronic copy of each individual Conditions report as a separate file

*In the example, left, “Print all reports together in a single PDF” has been selected*

## Health Focus “Conditions” Report

**Batch Print**

Please select patients to print

Select...

Patients to be printed **Remove All**

- Amsden, Mozella (06/25/1938, Female) ✖
- Chrispin, Arnoldo (01/04/1945, Male) ✖
- Golombek, Hang (11/08/1952, Female) ✖

Sections to include

- ☐ Point of Care Form
- ☒ Conditions **All Conditions** Undiagnosed Conditions
- ☐ Graphs
- ☐ Reminder Letter
- ☐ Community Linkages
- ☐ Costs

☒ Print all reports together in a single pdf  
☐ Download individual report pdfs in a zip file

**CLOSE PRINT**

5. Click the “Print” button

**Dashboard**

Practice Units & Practitioners

Filter

**Amie Medical**  
 Coltrane, Lakesha  
 Hair, Florence

**Bauman Medical**  
 Flanagan, Karisa  
 Gagner, Fredia  
 Hashbaer, Myrka  
 Kubicek, Cassi  
 Pfeffer, Gwendolyn  
 Pilson, Mary  
 Rosenbalm, Alecia  
 Swan, Sabine

**Boschaert Medical**  
 Cava, Wera

Transitions of Care **Edit Filters**

Name	Type	Adm
Mc, Aouda	ED	12/1
Towne, Garland	ED	12/1
Burwood, Neil	ED	12/1

report\_202201311...pdf

6. The report will generate. When complete, a PDF file appears in the bottom, left-hand corner of the screen

7. To open, double-click on the PDF file

**HANG GOLOMBEK**

**ARNOLDO CHRISPIN**

**MOZELLA AMSDEN**

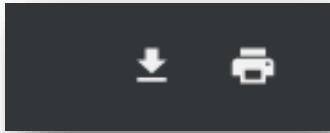
Patient #3

Patient #2

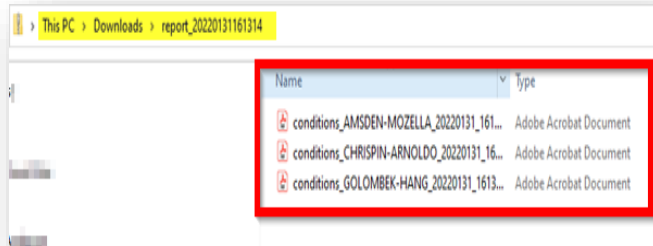
Patient #1

- If the “Print all reports together in a single PDF” option was selected (*Step 4, above*)
  - ❖ A print preview window opens
  - ❖ A string of Conditions reports (end-to-end), for the selected group of patients, displays (*see example, left*)

## Health Focus “Conditions” Report



- ❖ Click the “Download” or “Print” icon (*top, right of screen*) to print the string of reports or download the file



- If the “Download individual report pdfs in a zip file” option was selected (*Step 4, above*)

- ❖ Each patient’s Conditions report downloads as a separate PDF file

**MOZELLA AMSDEN**

DOB: 06/25/1938 (age: 83y 7m 2d)  
 Gender: Female  
 Orientation: Race/Ethnicity  
 Address: 1938 Amsden, Ypsilanti, MI  
 Phone: (734)193-8062  
 Tags

Payer: MIHIN-ADT  
 ID: 19380625, 888ecb798ecd9a39cd2c1a2  
 e8a17d2a2  
 Eligibility: 08/14/2021 to 12/31/9999  
 PCP: Kordish, Kenneth  
 CM Incentive: No

**HCC Conditions**

Met	Condition	HCC Weight	Code	Description	Context	Provider	Last Identified
<input checked="" type="checkbox"/>	Breast, Prostate, and Other Cancers and Tumors	0.158	C50912	Malignant neoplasm of unspecified site of left female breast	P	Kordish, Kenneth	12/01/2021
<input type="checkbox"/>	Major Head Injury	0.167	S0230X B	Fracture of orbital floor, unspecified side, 7thB	P	Demaria, Valerie	07/16/2019
<input type="checkbox"/>	Vascular Disease	0.306	I739	Peripheral vascular disease, unspecified	P	Zuska, Matthew	06/10/2019

**General Conditions**

Met	Condition	Code	Description	Context	Provider	Last Identified
<input type="checkbox"/>	Joint Arthritis	M1990	Unspecified osteoarthritis, unspecified site	P	Demaria, Valerie	07/16/2019
<input type="checkbox"/>	Chronic Low Back Pain	M542	Cervicalgia	P	Goldie, Paola	07/12/2019
<input checked="" type="checkbox"/>	Lipid Metabolism Disorder	E785	Hyperlipidemia, unspecified	P	Bacca, Tad	01/18/2021
<input checked="" type="checkbox"/>	Hypertension	I10	Essential (primary) hypertension	P	Kordish, Kenneth	12/01/2021

- If “All Conditions” was selected (*step 3, above*)
- ❖ Each patient’s “Conditions” report lists diagnoses both assessed and not yet assessed in the current calendar (*See example, left*)
- ❖ Checked boxes (*teal arrows*) identify diagnoses that have already been assessed in the current calendar year
- ❖ Open boxes (*red arrows*) identify diagnoses that have not yet been assessed in the current calendar year

## Health Focus “Conditions” Report

**MOZELLA AMSDEN**  
DOB 06/25/1938 (age: 83y 7m 9d)  
Gender Female  
Orientation  
Race/Ethnicity  
Address 1938 Amsden, Ypsilanti, MI  
Phone (734)193-8062  
Tags

Payer MHN-ADT  
ID 888ecb798ec0fa30c02c1a2e8a17d2a2, 19380625  
Eligibility 06/14/2021 to 12/31/9999  
PCP Kordish, Kenneth  
CM Incentive No

**HCC Conditions**

Met	Condition	HCC Weight	Code	Description	Context	Provider	Last Identified
<input type="checkbox"/>	Major Head Injury	0.167	S0230X B	Fracture of orbital floor, unspecified side, 7thB	P	Demaria, Valerie	07/16/2019
<input type="checkbox"/>	Vascular Disease	0.306	I739	Peripheral vascular disease, unspecified	P	Zuska, Matthew	06/10/2019

**General Conditions**

Met	Condition	Code	Description	Context	Provider	Last Identified
<input type="checkbox"/>	Joint Arthrosis	M1990	Unspecified osteoarthritis, unspecified site	P	Demaria, Valerie	07/16/2019
<input type="checkbox"/>	Chronic Low Back Pain	M542	Cervicalgia	P	Goldie, Paula	07/12/2019

- If **“Undiagnosed Conditions”** was selected (*step 3, above*)

❖ Each patient’s “Conditions” report lists only diagnoses not yet assessed in the current calendar year (*See example, left*)

❖ Open boxes (*red arrows*) identify unassessed diagnoses