

Navigating the World of eCW: Web Version

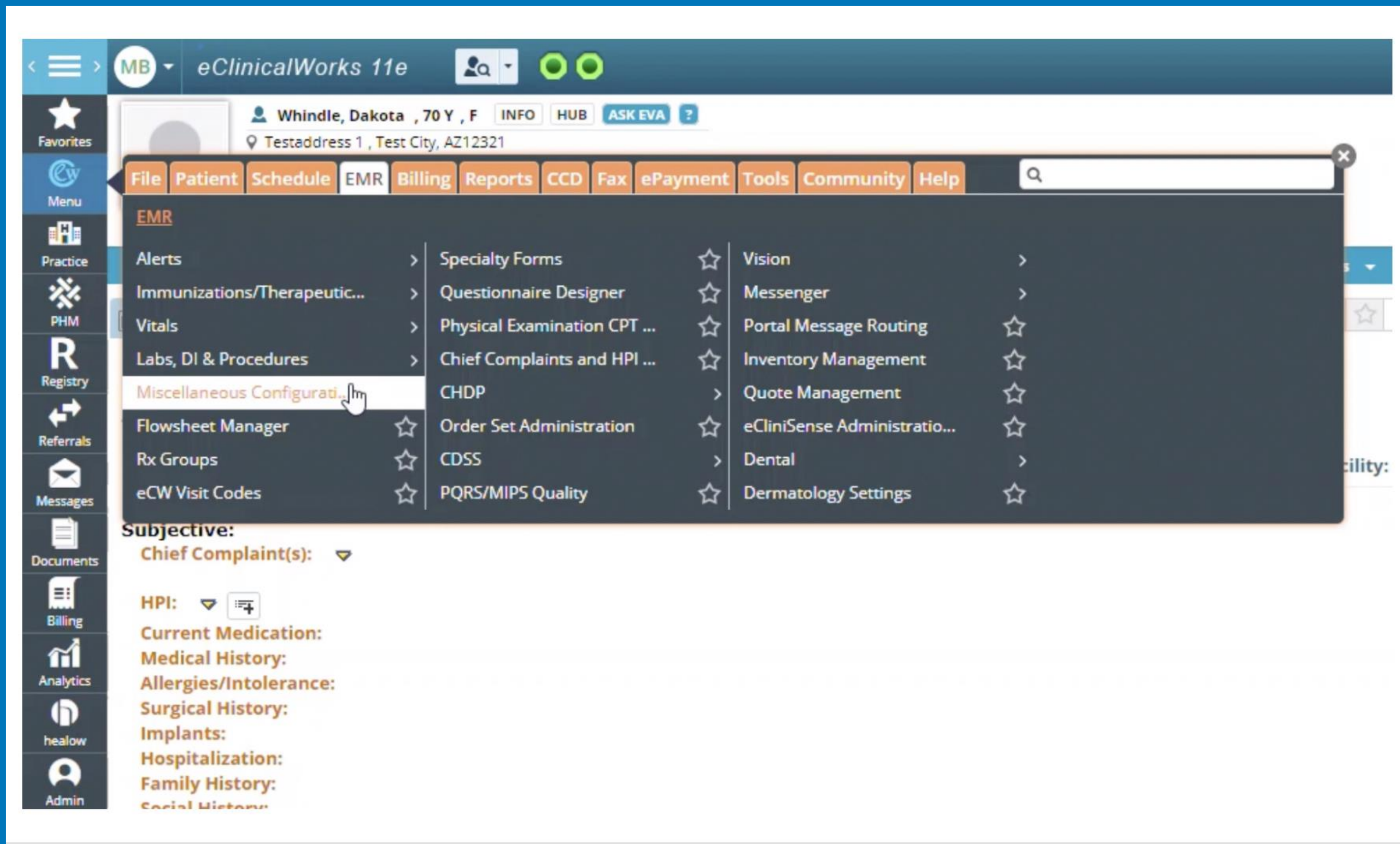
eClinical Works User's Group

- Requested Topics of Coverage:
 - Creating shortcuts through macros and templates
 - Continued care reminders and chart alerts
 - Access to billing assistance
 - OV note workflow
 - Open Forum

Creating Macros

- Macros = a commonly used phrase can be entered with a keyboard shortcut
- Can be utilized wherever there is a “notes” window in the progress note
- Tutorial Video:
 - <https://my.eclinicalworks.com/eCRM/portal/modules/commons/vimeoDecrypt.jsp?vlink=aHR0cHM6Ly92aW1lby5jb20vZWNSaW5pY2Fsd29ya3MvcmV2aWV3LzgyMTI4ODU2OC8xNGYxYTA2Nzdl>

Macros Shortcuts



- HPI
- Social History
- Family History
- ROS
- Vitals
- Examination
- Physical Examination
- Assessment
- Treatment Notes
- Proceedures
- Preventative Medicine

Configure Macros (What are Macros?)

Macro List		Configure Options	
Macro Name	Macro Shortcut	Macro Name*	Macro Shortcut*
Covid	CV	Pain Visit Follow up - relapse	PVFUR
Curran	cn		
depression	DP		
Fever	FV*		
foot pain	fp		
hypertenstion	hyp		
Install	It		
knee pain	kp*		
Leg Cramps	LG		
Medical wellness	Mw		
Nausea	ns		
Pain in the Neck	NP		
Pain Visit Follow up - rel	PVFUR		
test	sp		
testing	jv		
wheelchair	WCH		

Macro Text*

Patient is experiencing a relapse of symptoms. Bed rest is recommended until our next visit.

Share it with other users

For: Lab Imaging Procedures

OK Cancel

HPI WHINDLE, Dakota Jul 12, 1950 (70 yo F) Acc No. 10779 ASKEVA Appt: (02/09/2021 10:00 am, ESTPT)

Back pain

c/o	Denies	Symptom	Duration	Notes
		Patient complai...		
		present for		
		Exercising		
		Pain Scale		

PVFUR

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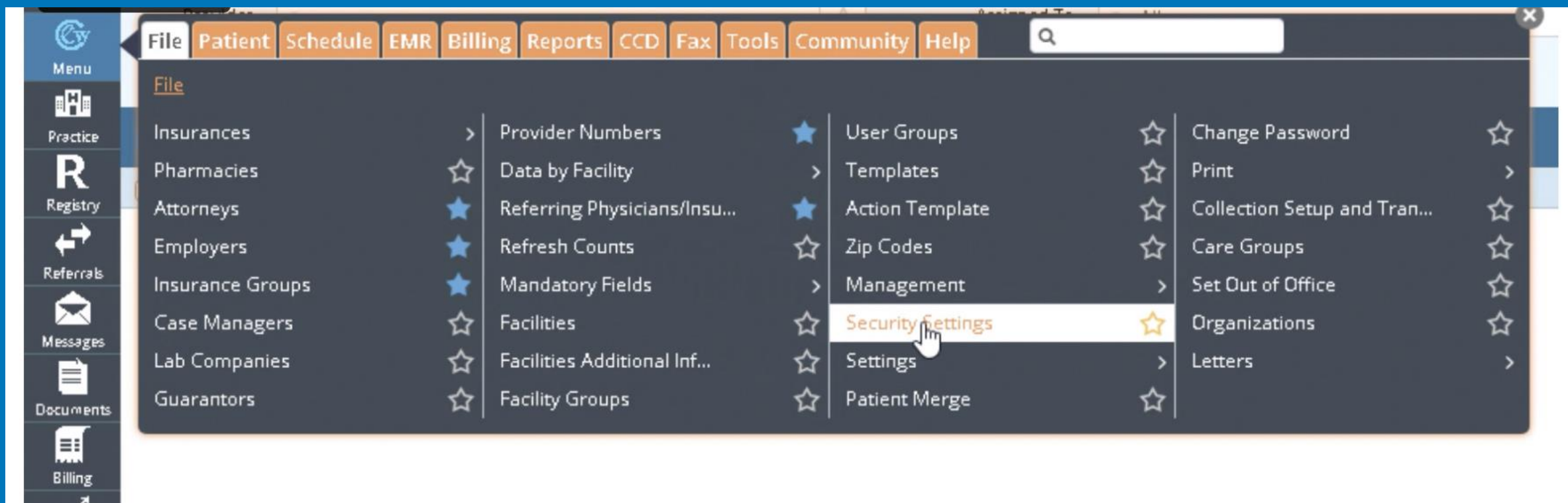
Patient is experiencing a relapse of symptoms. Bed rest is recommended until our next visit.

Once created, type macros shortcut in a notes window then click: control and spacebar at the same time.

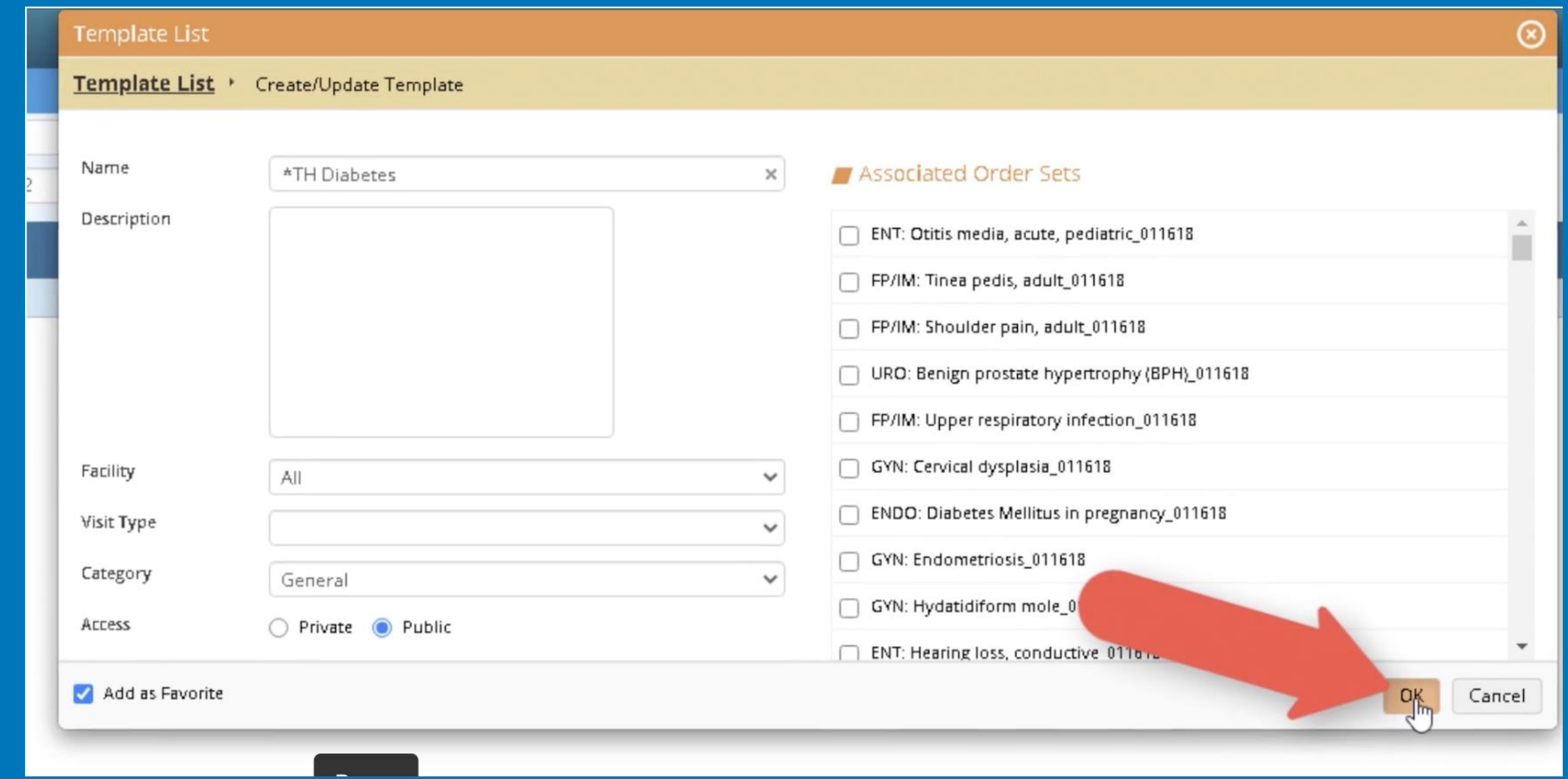
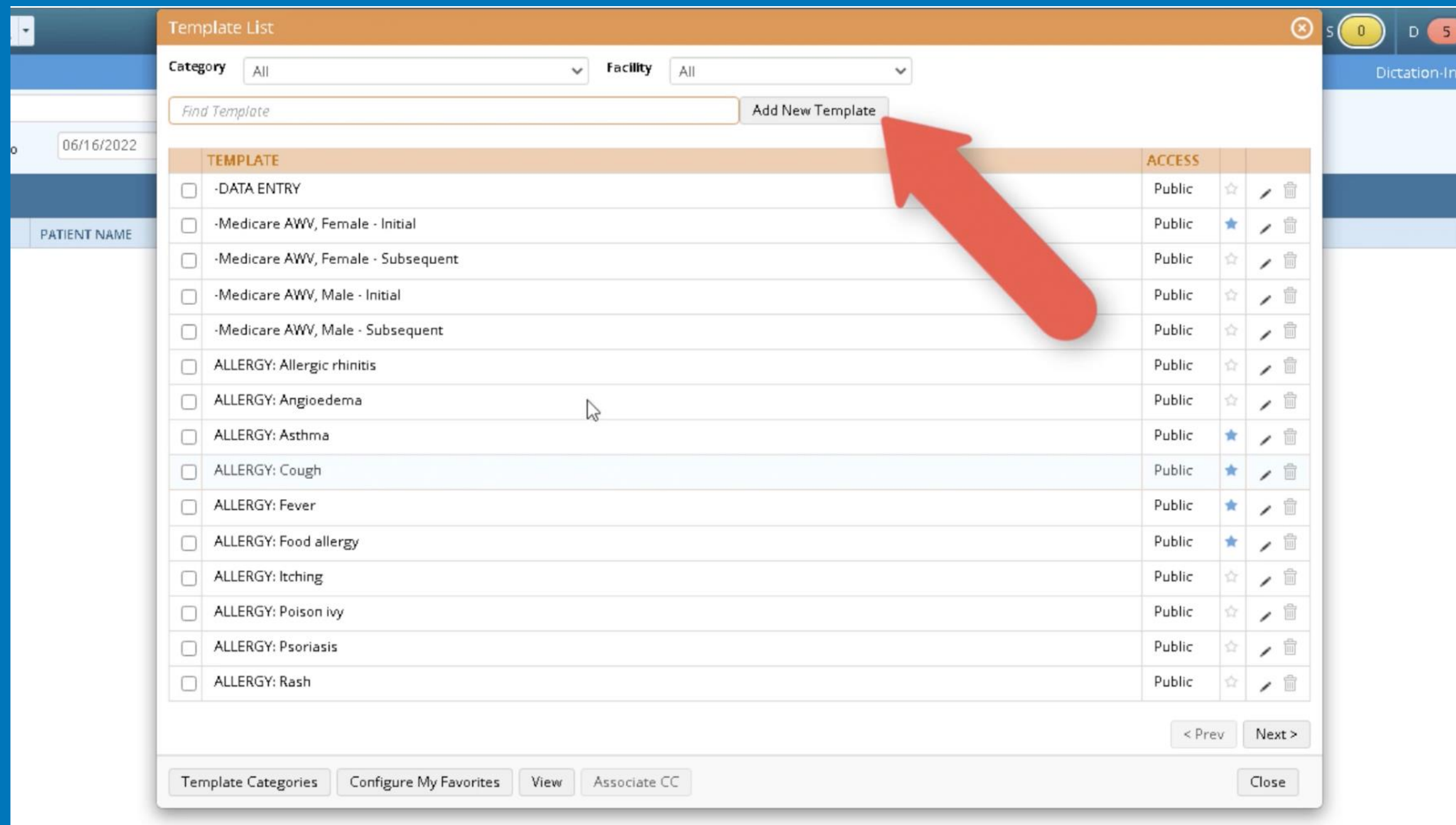
Creating Templates

- Template = a set of frequently used notes, orders, billing codes, etc. that may be easily entered and modified.
- Tutorial Video:
 - <https://my.eclinicalworks.com/eCRM/portal/modules/commons/vimeoDecrypt.jsp?vlink=aHR0cHM6Ly92aW1lby5jb20vZWNSaW5pY2Fsd29ya3MvcmV2aWV3LzcyNTc4Nzk2OC9kZDVINWE0YTMx>

Templates



Security Item Name	Security Item Desc	Security Group Name
Allow To Download Letter	Permission to download letter template(s)	Miscellaneous
Allow to modify templates globally	Allow user to update/delete other's templates also	Miscellaneous
Immunization Templates customization	Allow user to create/update Immunization Clinic Templates	Miscellaneous
Manage access to letter templates	Permission to update or delete letter templates	Miscellaneous
Templates{Admin or Practice Level}	Allows access to the Progress Notes Templates {File menu} to create a new template or edit an existing template Also available from the Progress Notes screen If this setting is disabled, the user can only view templates	Miscellaneous
Templates{Personal}		Miscellaneous
Mini Templates	Allow user to create, edit, delete and reorder category specific templates{mini templates} created by the loggedin user within the ROS, Examination, Physical Examination and Procedures hyperlink of the Progress Notes	Miscellaneous
Mini Templates {Admin}	Allow user to create, edit, delete and reorder category specific templates{mini templates} for any mini template within the ROS, Examination, Physical Examination and Procedures	Miscellaneous



SW eClinicalWorks 11e

T. TEMPLATES, 42 Y, M INFO HUB ASK EVA ?
123 Main Street, Anytown, MA 01234
01/01/1980 | 508-836-2700
Allergies Billing Alerts

App(L): 04/10/01 PCP: Willis, Sam Multi Lang: English Translator: No
Ins: Self Pay Acc Bal: \$ 0.00 Guar: T. TEMPLATES Gr Bal: \$0.00

NOTES SECURE NOTES HEALOW Web Enable Patient

Medical Summary OB Summary CDSS Rx Labs DI Procedures Growth Chart Imm T.Inj Encounters Patient Docs Flowsheets Notes

Progress Note Scribe Orders Quick Order 01/01/2001 *TH Diabe...

T. TEMPLATES Jan 1, 1980 (42 yo M) Acc. No. 8663
Patient: T. TEMPLATES DOB: 01/01/1980 Age: 21 Y Sex: Male
Phone: 508-836-2700 Primary Insurance:
Address: 123 Main Street, Anytown, MA-01234
Account Number: 8663 Encounter Date: 01/01/2001 Provider: Sam Willis, MD TEST

Subjective:
Chief Complaint(s):
• *TH Diabetes
HPI:
Current Medication:
Medical History:
Allergies/Intolerance:
ROS:

Objective:
Vitals:
Past Results:
Examination:

Assessment:
Assessment:

Plan:
Treatment:
Procedures:
Immunizations:
Therapeutic Injections:
Diagnostic Imaging:
Lab Reports:
Procedure Orders:
Next Appointment:

Billing Information:
Visit Code:
Procedure Codes:

Images:

Send Print Fax Record Lock Details Templates Claim Letters Ink Attachments

UpToDate Quick Search

Overview DRTLA History CDSS Order Sets Templates

T. TEMPLATES Jan 1, 1980 (42 yo M) Acc. No. 8663
Problem List SNOMED
Right Panel data last modified on: 03/29/2018 11:36 AM

Global Alerts

Advance Directive

Problem List All

296.641	Presence of right artificial hip joint
J32.9	Chronic sinusitis, unspecified

HCC RAF Scores
Visit Not Eligible

HCC Gap Recommendations
Visit Not Eligible

Allergies

Medication Summary
Group By: Medication -- All --

Acetaminophen 80 mg tablet chewable: Discontinued

Immunizations

Therapeutic Injections

Circle Of Care

PN last refreshed: 11:33:33-0600

Type in desired info - do NOT include pt specific info:
(allergies, FH, SH, meds, etc.)

06/15/2022

UpToDate Quick Search

Overview DRTLA History CDSS Order Sets **Templates**

HENDERSON, Tyne 📅 Apr 2, 1996 (26 yo F) 🏠 Acc No. 9156

⚠️ PLEASE REVIEW ALL COPIED/MERGED TEMPLATE DATA FOR COMPLETENESS

▼ My Favorite Templates 🔍

- ← + *TH Diabetes 🔍
- ← + *TH Knee 🔍
- ← + -DATA ENTRY 🔍
- ← - ALLERGY: Allergic rhinitis 🔍
- ← + CARDIO: Hypertension 🔍

▶ IMMUNIZATION TEMPLATES

- ← + Test TH

Care Coordination Alerts

- There are many options to set up care reminders:
 - Global Alerts - alerts that will show up for anyone opening the chart
 - Actions - a notification will pop up for future tasks when they are due
 - CDSS - with options for both patient specific alerts and practice alerts
 - Stamping labs and DI orders with future dates

Global Alerts

- Useful when an alert is needed for all who open the chart:
 - “Patient needs 30 min visits”
 - “Patient has overdue balance”
 - “Timolol Rx goes to local Rite-Aid”
 - “HIPAA clearance for John Smith 555-555-5555”
- Tutorial Video:
 - <https://my.eclinicalworks.com/eCRM/portal/modules/commons/vimeoDecrypt.jsp?vlink=aHR0cHM6Ly92aW1lby5jb20vZWNSaW5pY2Fsd29ya3MvcmV2aWV3LzQ4MzcxNDg5MC9IMThhNDUwMzQy>

Actions

- Set up reminders that will appear under the T-Bean drop down when due
- Assign to any staff member for action completion
- Video Tutorial:
 - <https://my.eclinicalworks.com/eCRM/portal/modules/commons/vimeoDecrypt.jsp?vlink=aHR0cHM6Ly92aW1lby5jb20vZWNSaW5pY2Fsd29ya3MvcmV2aWV3LzM4OTUyMTQ1Ny85Y2UzOThhN2Y0>

CDSS: Clinical Decision Support System

- Set up alerts for patient specific needs that are one-time use or recurring (e.g., 2nd HPV vaccine or Protime/INR lab order)
- Configure practice alerts for all patients (e.g., mammogram screening)
- Tutorial video link:
 - <https://my.eclinicalworks.com/eCRM/portal/modules/commons/vimeoDecrypt.jsp?vlink=aHR0cHM6Ly92aW1lby5jb20vZWNSaW5pY2Fsd29ya3MvcmV2aWV3LzcyNTc4Njk0Ny84YzZlMjIjNGU3>

Postdating Orders

- When ordering labs or DI, instead of ordering as a present date order, one may click on the “future orders” and that will provide an options stamp w/future date
- These orders may then be printed for patient or faxed at the time of their visit

Manage Orders ZZZNESTER, Tester Paul Aug 11, 1995 (27 yo M) Acc No. 16430

Medication Summary Add New Rx Add New Order

Lab DI Procedure Lab Hx

Select All Add Diagnosis

E11.9 Type 2 diabetes me

Search Order hba

Filter By Contains Type Both

Lab Company MUNSON Central Scheduling

IH	Order Name	Lab Companies
	HbA1C	MUNSON Central Scheduling
	HbA1c w/ eAG	MUNSON Central Scheduling

Today's Orders

H	S	S	F	IH	Description	Diagnosis
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		HbA1c w/ eAG	E11.9 - Type 2 diabete...

Future Orders Order Date: 06/23/2024

H	T	S	S	F	IH	Description	Diagnosis	Order Date
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		HbA1c w/ eA...	E11.9 - Type 2 ...	09/23/2023
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		HbA1c w/ eA...	E11.9 - Type 2 ...	12/23/2023
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		HbA1c w/ eA...	E11.9 - Type 2 ...	03/23/2024
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		HbA1c w/ eA...	E11.9 - Type 2 ...	06/23/2024

ABN Send Print Pathology Requisition CC Results to Bill to Physician's Account Close

Billing Tips

- Utilize resources at myeclinicalworks.com
- Login with username, password provided by your practice admin
 - **If you don't have a username and password already created, speak with your practice manager or eCW administrator for access
- In the search bar at the top of the page, type in "billing"
- There are currently 541 available short videos with tutorials on billing

Navigating an OV note

- Anyone accessing the chart progress notes should communicate common information collection goals together.
 - Where is your practice looking for specific patient information (e.g. last colonoscopy, DM eye exam, mammogram, out of state immunization record)?
- Dictation is essential
- Create and use shortcuts, favorites, alerts, etc.

When in doubt, reach out :)

abbigale.wilson@gmail.com

